

Cole County Youth Showcase Constitution

Article 1 – Name

This Board shall be known as the Cole County Youth Showcase located in Cole County, Missouri, and established May 20, 2025.

Article 2 – Mission Statement & Purpose

1. To plan and coordinate the Cole County youth portion of the fair.
2. To provide a safe environment for all the exhibitors, animals, and exhibits during their stay at the fair.
3. To improve the quality of club projects made by the youth.
4. To encourage cooperation among all youth of the county.
5. To maintain the youth's interest in improving the education and quality of projects, experiences, and enterprises as well as the general quality of life in Cole County.

Article 3-Membership

Membership is open to all, regardless of race, color, national origin, ancestry, sex, religion, age, disability, political beliefs, family status, protected veteran status, sexual orientation, gender identity, or gender expression. This is not interpreted in such a manner as to violate the legal rights of religious organizations or military organizations associated with the armed forces of the United States of America.

Article 4 – Officers

The officers of this Board shall be President, Vice-president, Secretary, and Treasurer.

Article 5-Executive Committee

1. The Executive Committee will consist of the elected officers and one superintendent from each of these areas:

Administrative	Exhibit Building	Miscellaneous	Shooting Sports
Livestock	Finance/Marketing	Constitution & Bylaws	
2. A quorum of the executive committee shall consist of 5 members.
3. The Executive Committee shall meet on an "on call" basis between the regular meetings of the Cole County Youth Showcase.
4. The Executive Committee may authorize the expenditures of the Board funds up to \$350.00 dollars providing that the funds are available. Such expenditures will be provided in the next month's Treasurer's report.
5. The Executive Committee members shall attend a minimum of four Board meetings per fair year.
6. Any Executive Committee member failing to attend four Board meetings or without any representation by a designated person, shall automatically be removed from that office or position.
7. If any Executive Committee member wishes to resign their position they must do so in writing and deliver to an officer of the Cole County Youth Showcase Board.

Article 6 – Voting Representatives

Voting representatives shall consist of one individual from each 4-H club within Cole County, Russellville FFA, Eugene FFA, Nichols Career Center FFA, Calvary FFA, Blair Oaks FFA, and any other organizations who might benefit the 4-H and FFA program. This is in the event that the Board would partner with another youth organization such as (but not limited to) Girl Scouts, Cub Scouts, Boys & Girls Club.

1. Cole County 4-H clubs and FFA chapters shall elect one voting representative. All 4-H clubs and FFA chapters will select their voting representative by December 31. In the event a new club/chapter is established after this date, that club/chapter will have 30 days after their month of establishment to select a voting representative. The person selected as a voting representative must be in good standing with their respective organization for a minimum of one year. If the Board President is a voting representative, that club or chapter will appoint another voting representative so that voting rights remain equal.

2. Any other areas of voting representatives listed above shall send no more than one member in good standing with their organization to act as a voting representative on the Board. If the Cole County Youth Showcase Board President is a voting Representative from an organization that benefits the 4-H and FFA Program, that group will appoint another *voting* Representative so that voting rights remain equal.

Article 7 – Voting and Quorum

1. The voting membership shall consist of the following officers: Vice President, Secretary, Treasurer, Superintendents, 4-H clubs & FFA chapter voting representatives.
2. Two officers and one third of voting members in attendance shall be considered a quorum.
3. A quorum shall be present before voting on any motion.

Article 8 – Meetings

The meetings will be held every other month or as decided by the Board President and the location of each meeting will be determined by the Board President.

Article 9 - Finances

The Board will follow safe and sound financial management in the operations of all activities related to the operations of the Cole County Youth Showcase portion of the fair. The Board will follow University of Missouri Extension and Missouri 4-H Center for Youth Development fiscal policies.

Article 10 – Volunteer Leaders

1. Youth Volunteer

- A. A youth volunteer is anyone including 4-H member, FFA member age of 14 years or older.
- B. A youth volunteer is not able to vote at Board meetings.

2. Adult Volunteer

- A. Adult volunteer leaders are individuals who are beyond 4-H and FFA membership age. The volunteer has enrolled in the 4-H and FFA program as a volunteer and of his/her own free will, without compensation or expectation of compensation beyond possible reimbursement of out-of-pocket expenses, performs a task at the direction of the Board and on behalf of the 4-H and FFA program.
- B. All volunteers are expected to abide by the Code of Conduct set forth by the 4-H program and have received 4-H volunteer orientation or an Agricultural Education Certification and training prior to joining this Board.
- C. All adult volunteers with the Board must be enrolled as an adult volunteer through 4-H Online by January 1st of the calendar year.

Article 11 – Dissolution and Termination

Upon dissolution and Termination of the Board the existing members agree to the following procedures:

1. The Board shall be terminated and dissolved by a majority vote of the membership in favor of dissolution and termination of the Board.
2. The members shall also vote on how to disburse the Board assets and liabilities.
3. If this Board dissolves or fails to reorganize without a vote of the members, the assets and liabilities become the property of the Cole County 4-H Council after a waiting period of one (1) year. During the one (1) year waiting period, the current treasurer at the time of dissolution and termination will maintain the assets & liabilities associated with the Board.
4. Any assets remaining after the one (1) year waiting period will be awarded as scholarships determined by the Cole County 4-H Council.

Article 12 – Amendments

Providing notice has been given at the previous meeting, this constitution may be amended at any regular meeting by simple majority votes of the voting membership.

Article 13 Parliamentary Procedure

The voting on any motions made at a meeting shall be done by the Voting Membership and Parliamentary Procedures. A simple majority (one half plus one) of the attending Voting Membership is required for a motion to pass. Parliamentary Procedure will not conflict with the Cole County Youth Showcase Board By-Laws and any special rules of order that Cole County 4-H Council and the University of Missouri Extension may adopt.

Article 14 Code of Conduct for All Exhibitors and Exhibitors Family Members During Fair Events

All exhibitors and family members of the exhibitors attending any fair event will follow the code of conduct outlined in the 4-H Online enrollment or training and/or the FFA conduct which is to be a credit to their organization, chapter, school, community, and family. If any violations of the Code of Conduct have been observed or experienced by anyone attending the fair, a Board member needs to be made aware of the incident. The incident report form is available at the Extension Office to be filled out regarding the incident.

Article 15 Emergency Plan

In the occurrence of a natural disaster or emergency during a 4-H and FFA county fair event, all exhibitors, families, and volunteers will follow instructions from Board personnel who will have consulted with the Jefferson City Jaycees Fair Board and county law enforcement.

- Reviewed and approved at the May 20, 2025 meeting.